

AUDIT SCHEDULE

ISO 14001

Area / Procedure to be audited		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Notes
	Audit Ref													
Environmental Management Procedure(s)	1	X						X						
Environmental Policy	2	X						X						
Environmental Aspects & screening	3	X						X						
Register of Legislation	4	X						X						
Objectives & targets	5	X						X						
Management Commitment & Structure	6			X										
Training, awareness & competence	7			X						X				
Communication	8			X										
Document Control	9							X				X		
Management Review & records	10							X						
Monitoring & Measurement Activities	11							X						
Audits, Non-conformances	12							X						
Management Review	13							X						
<u>Operational Controls</u>														
Area A	A				X									
Area B	B					X								
Area C	C						X							
Area D	D							X						
Area E	E								X					
ISO 14001 Environmental System Review	ARR*											X		
* Sovereign Certification Limited – Assessment Review Report														

Notes

1. This is only an example, each organisation will have its own areas to be audited
2. The audits undertaken can suit the organisation in terms of frequency and time spent.